

致：澳門科技大學

## 聲 明 書

(只適用於往持續教育學院之轉讀)

本人\_\_\_\_\_，學生編號：\_\_\_\_\_，於\_\_\_\_\_年入讀  
澳門科技大學\_\_\_\_\_學院\_\_\_\_\_課程，現申請於  
\_\_\_\_\_年\_\_\_\_\_月\_\_\_\_\_日轉讀持續教育學院\_\_\_\_\_課程。

本人已細閱及明白學生手冊 [校本部學生轉至持續教育學院]內相關條款的規定：

1. 學生必須先結清在校本部修讀時之所有已登記修讀科目學費及其他欠款；
2. 學生在校本部已繳保證金餘額將轉移至持續教育學院；
3. 學生於校本部已繳交的學費不會轉移至持續教育學院，學生必須按該院所規定的“所屬課程之學習計劃”的學費總額重新繳交；
4. 若學生已預繳校本部下一學期的學費，則此學費在抵銷學生於校本部修讀時尚未結清之學費及其他欠款後，餘額才會轉移至持續教育學院；
5. 基於上述規條，學生在申請轉讀持續教育學院時必須查閱清楚及簽署相關的聲明書。

本人承諾並遵守大學最新學生手冊相關條款的規定，否則按欠交學費處理，大學有權終止本人的學籍。

特此聲明

聲明人簽名：\_\_\_\_\_

日期：\_\_\_\_\_

To: Macau University of Science and Technology

## DECLARATION

(For Transfer from the Main Campus to the School of Continuing Studies Use Only)

I, (Name) \_\_\_\_\_, Student No. \_\_\_\_\_,  
major in \_\_\_\_\_ program at \_\_\_\_\_  
Faculty of MUST at (year) \_\_\_\_\_, applied to transfer to the School of Continuing Studies in  
program \_\_\_\_\_ from \_\_\_\_\_ (DD/MM/YYYY).

I acknowledge and understand all the rules and regulations for “**Transfer from the Main Campus to the School of Continuing Studies**” as stated in the Student Handbook.

1. Transferring students must settle the tuition fee for all enrolled courses and other outstanding fees in the Main Campus before they transfer to the School of Continuing Studies.
2. The balance of the caution fee paid to the Main Campus will be transferred to the School of Continuing Studies.
3. Students’ paid tuition fee will not be transferred from Main Campus to the School of Continuing Studies. Transferring students have to pay again the tuition fee of their respective study plan in accordance with the specific requirements of the School of Continuing Studies.
4. Where students have already pre-paid tuition fee for the coming semester, the available balance will be transferred to the School of Continuing Studies after deducting their outstanding tuition fee and charges.
5. Students must acquaint themselves with the above stipulations and sign the respective declaration when they apply for a transfer.

I hereby declare that I will comply with all the fee related regulations of the latest Student Handbook of the University; otherwise it will be deemed as tuition fee payment default and the University has rights terminate my student status.

Declared by: \_\_\_\_\_

Date: \_\_\_\_\_