

Procedures and Notices of In-person Registration for the 2021/2022 Academic year (Applicable to Pre-U and Undergraduate Students)

I. In-person Registration & Dormitory Check-in

New students must login to the OAS and make appointment for In-person Registration on the “Appointment for In-person Registration” page. After making the appointment successfully, students must bring along the “Appointment Slip”, and other required documents to attend the In-person Registration at the designated locations on time. Non-local students can check-in dormitory from August 16, 2021 subject to the completion of the check-in procedures.

II. Preparations and Notices for the In-person Registration

1. New students must attend to all the procedures in-person by themselves.
2. Students **must** attend the In-person Registration along with the “Appointment Slip” as well as the below-mentioned documents in section IV.
3. New students must go through all the procedures mentioned in section III to officially complete all the registration procedures of MUST.
4. New students need to use the WeMust Student APP (click on the QR code to download) throughout the whole process. On the day of In-person Registration, students can login to the APP, and then click on the “Registration” button.

Login account information can be checked from OAS on the “Student Number” page.



WeMust Student APP

III. In-person Registration Procedures

Notices for new students:

- On the day of In-person Registration, login to the WeMust Student APP, and then click on the “Registration” button.
- Then, read the below-mentioned information about procedures, locations, and etc., on the APP.
- Go through the procedures according to the tips on the APP and the instructions given by the staff on site.

● **Applicable to Local New Students**

In-person Registration Procedures	Location*
1. Take photo	Grand Auditorium, Block R, Academic Complex
2. Collect Campus card	Grand Auditorium, Block R, Academic Complex
3. Verify registration documents	Grand Auditorium, Block R, Academic Complex
4. Collect faculty Tee	Grand Auditorium, Block R, Academic Complex
5. Collect textbooks	3rd floor, Lounge area, Block N, Library Building

*New students who will attend In-person Registration on or after August 30 please be noted that the locations for In-person Registration might be changed. So please login to the WeMust Student APP and check out the information about locations on the “Registration” page at that time.

● **Applicable to Non-local New Students (mainland /Hong Kong/Taiwan/International Students)**

In-person Registration Procedures	Location*
1. Dormitory Check-in	The designated dormitory
2. Upload the Application for Entry to Macao	WeMust Student APP (Online)
3. Take photo	Grand Auditorium, Block R, Academic Complex
4. Collect Campus card	Grand Auditorium, Block R, Academic Complex
5. Verify registration documents	Grand Auditorium, Block R, Academic Complex
6. Collect faculty Tee	Grand Auditorium, Block R, Academic Complex
7. Collect textbooks	3rd floor, Lounge area, Block N, Library Building
8. Registration for Group Medical Insurance	WeMust Student APP (Online)
After completing the above-mentioned procedures, please remember to: <input checked="" type="checkbox"/> In early September, students must bring along the vaccination record (the original copy + one copy) and other required documents as mentioned in the Guidelines for Health Examination to go through the health examination procedures at University Hospital on time according to the “Appointment Slip” on the OAS. <input checked="" type="checkbox"/> The In-person Registration Procedures will be considered as officially completed once all the health examination procedures are completed!	

*New students who will attend In-person Registration on or after August 30 please be noted that the locations for In-person Registration might be changed. So please login to the WeMust Student APP and check out the information about locations on the “Registration” page at that time.

IV. Required Documents for “Verify Registration Documents”

Notices for new students:

- Must bring the original copies of the documents listed below and provide them for verification during In-person registration; otherwise, the University reserves the right not to process the in-person registration procedures.**

1. Local Students:

IDs	Academic Proofs	Health Examination
<ul style="list-style-type: none"> ➤ Valid personal ID (Macao) ➤ Valid staying documents (for students holding an Investor’s Resident Visa) 	<ul style="list-style-type: none"> ➤ High school graduation certificate ➤ Transcript of the final year (Form 6) in high school ➤ Other uploaded educational qualifications on the OAS during the Online Registration (applicable to direct admission students) 	<ul style="list-style-type: none"> ➤ Health Examination Report (must be completed)

2. Mainland Students:

IDs	Academic Proofs
<ul style="list-style-type: none"> ➤ Valid personal ID (Mainland) ➤ Valid Exit Entry Permit (bio-page & page of “Endorsement to Enter Macao”) 	<ul style="list-style-type: none"> ➤ High school graduation certificate ➤ Other uploaded educational qualifications on the OAS during the Online Registration (applicable to students who are currently enrolled in a bachelor’s degree program in other tertiary institutions in Macao / mainland China students with international qualification).

3. Hong Kong Students:

IDs	Academic Proofs
<ul style="list-style-type: none"> ➤ Valid personal ID (Hong Kong) 	<ul style="list-style-type: none"> ➤ High school graduation certificate ➤ Transcript of the final year (Form 6) in high school ➤ Other uploaded educational qualifications on the OAS during the Online Registration (applicable to direct admission students)

4. Taiwan Students:

IDs	Academic Proofs
<ul style="list-style-type: none"> ➤ Valid personal ID (Taiwan) ➤ Valid Taiwanese passport (bio-page) 	<ul style="list-style-type: none"> ➤ High school graduation certificate ➤ Transcript of the final year (Form 6) in high school ➤ Other uploaded educational qualifications on the OAS during the Online Registration (applicable to direct admission students)

5. International Students:

IDs	Academic Proofs
<ul style="list-style-type: none"> ➤ Valid passport (bio-page) 	<ul style="list-style-type: none"> ➤ High school graduation certificate ➤ Transcript of the final year (Form 6) in high school ➤ Other uploaded educational qualifications on the OAS during the Online Registration (applicable to direct admission students)

6. Pre-U Students (Local / Non-local Students):

Types	IDs
Local Students	<ul style="list-style-type: none"> ➤ Valid personal ID (Macao) ➤ Valid staying documents (for students holding an Investor's Resident Visa)
Mainland Students	<ul style="list-style-type: none"> ➤ Valid personal ID (Mainland) ➤ Valid Exit Entry Permit (bio-page & page of "Endorsement to Enter Macao")
Hong Kong Students	<ul style="list-style-type: none"> ➤ Valid personal ID (Hong Kong)
Taiwan Students	<ul style="list-style-type: none"> ➤ Valid personal ID (Taiwan) ➤ Valid Taiwanese passport (bio-page)

Notices for non-local students:

Besides the above-mentioned documents for the "Verify Registration Documents" procedure, please bring the documents listed below for submission/verification while going through the other procedures:

- ☑ **Vaccination record**: one copy (and the original copy for verification) for health examination. Please refer to the Guidelines for Health Examination.
- ☑ **Printed "Application for Entry to Macao"**: Issued at the time of entry to Macao. Students must upload it to the designated area on the WeMust APP.
- ☑ **The above-mentioned personal ID/passport**: one copy (and the original copy for verification). Students need to provide it for the "Collect Campus card" procedure.
- ☑ **The proof of payment of tuition fee and the Acceptance Letter** (original copy or printed version):