

Macau University of Science and Technology www.must.edu.mo

# Admission Regulations

Applicable for Undergraduate programs



# NOTES

1. This set of Admission Regulations is applicable to Local, Hong Kong, Taiwan, International applicants, and Mainland China applicants who are currently enrolled in other tertiary institutions in Macao.

[Mainland China applicants who are taking the National College Entrance Examination, please refer to the "Admission Regulations for Mainland China students who take the current year National College Examination" for application details.]

[Recommended Students from high schools of Macao and students of Pre-University studies, please refer to relevant Admission Regulations.]

- 2. The currency payment standard mentioned in this Admission Regulation: payments for applicants holding Macao ID card are settled in MOP, and applicants without Macao ID card in HKD.
- 3. The schedule and arrangements mentioned in this handbook are planned under normal circumstances. For any contingency leading to required changes, please refer to the latest update from the University.
- 4. This Admission Regulation is subject to change according to the latest announcements of the University. The University reserves all rights and privileges to revise and interpret the mentioned rules and regulations. In the case of any dispute, the University also has the ultimate right of arbitration.
- 5. This document has been produced in Chinese and English. Should there be any discrepancy in the content, the Chinese version will prevail.

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## 1. Ways of Admission and Dates

## 1.1 Ways of Admission

- Applicants must hold valid identification documents for application and admission. If you are found to use invalid identification documents, the University reserves the right to cancel your eligibility for application and admission. (The university reserves the right to refuse application and admission of students who hold expired or invalid identification documents. Students must bear all consequences that may rise if they are unable to stay or study in Macao due to issues of the stay permit, the expiration or failure to renew the identification documents.)
- If applicants hold more than one identification document, they can only use one for application and admission.
- Applicants can apply for undergraduate programs through one of the following ways of admission according to your identifications and <u>qualifications</u>.
- Application can be submitted only once per academic year. Please do not create more than one account for application; When a student uses different identification/ways of admission to apply, the University reserves the rights to cancel his/her eligibility for application and admission.
- Non-local Applicants must understand and ensure that the identification documents you are holding for admission must comply with the regulation and law for staying and studying in Macao, and are eligible to apply the "Special Authorization to Stay". For details of application, please enquire the Public Security Police Force of Macao (https://www.gov.mo/en/services/ps-1479/).

Applicable To	Types of Identification Documents	Ways of Admission (choose one)	
Local Applicants	Macao Identity Card	Admission through Written Examination	Direct Admission
Hong Kong Applicants	Hong Kong Identity Card (applicant with student visa entry to Hong Kong and holding non-permanent HK Identity Card are not regarded as a Hong Kong applicant)	Admission through Written Examination	Direct Admission
Taiwan Applicants	Taiwan Passport and Identity Card	Admission through Written Examination	Direct Admission
International Applicants	Passport from other countries	Admission through Written Examination	Direct Admission
Mainland China Applicants	The People's Republic of China Identity Card	Direct Admission (Mainland China students who are currently enrolled in other tertiary institutions in Macao)	

## **1.2 Application Method**

- The whole application procedures will be completed online. Applicants must create account and <u>login</u> to the Online Application System (OAS) within the application period (For details, please refer to <u>Application Procedures</u>).
- The University has never given permission to any institution or individual agent for admission and acceptance. For any information of application and acceptance, applicants should <u>login</u> to the OAS and go through the related information.

## **1.3 Application Period**

Ways of Admission	Application Period ( 2025 )	
Admission through Written Examination	January 2 to 16	
Direct Admission	January 23 to April 22	
<b>Direct Admission</b> (Mainland China students who are currently enrolled in other tertiary institutions in Macao)	January 23 to April 22	

Applicants are deemed to give up their applications if they fail to complete the application procedures by the deadlines and the University will not process such applications any further.

# 2. Programs Offered

## 2.1 Programs to be offered

Faculty	Bachelor's Degree Programs	Major/Area	Duration of Study (Year)	Medium of Instruction	Specific Requirements (details refer to <u>Notes for Choices</u> of Programs)
	Bachelor of Science	<ul> <li>Computer Science,</li> <li>Electronic and Information Engineering,</li> <li>Software Engineering</li> </ul>	4	Chinese / English	Color blindness 🗵
Faculty of Innovation	Bachelor of Scier Intelligence	nce in Artificial	4	Chinese / English	Color blindness ⊠ Physics/Chemistry/ Biology ☑
Engineering	Bachelor of Scier Systems Enginee	nce in Automation and ering	4	English	
	Bachelor of Engi Interdisciplinary and Managemer	Engineering (Technology	4	English	Physics/Chemistry/ Biology ☑
	Bachelor of Environmental Science and Engineering		4	Chinese / English	
School of Business	Bachelor of Business Administration	<ul> <li>Accounting, Finance,</li> <li>Human Resources Management,</li> <li>Marketing,</li> <li>Supply Chain Management,</li> <li>Information Systems,</li> <li>Business Analytics,</li> <li>International Trade,</li> <li>Business Management</li> </ul>	4	English	
	Bachelor of Appl	ied Economics	4	English	
Faculty of Law	Bachelor of Laws		4	Chinese / English	
Faculty of	Bachelor of Traditional Chinese Medicine Bachelor of Pharmacy in Chinese Medicine		5	Chinese	Color blindness or color weakness 🗵
Chinese Medicine			4	Chinese / English	Color blindness or color weakness ⊠ Chemistry ☑
Faculty of Hospitality and Tourism Management	Bachelor of International Tourism Management	<ul> <li>Hotel Management,</li> <li>MICE Management,</li> <li>Gaming Management, Cultural Tourism Management,</li> <li>Smart Tourism,</li> <li>Service Quality and Retail Management</li> </ul>	4	English	
	Bachelor of Hotel Management		4	English	

Faculty	Bachelor's Degree Programs	Major/Area	Duration of Study (Year)	Medium of Instruction	Specific Requirements (details refer to <u>Notes for Choices</u> of Programs)
Faculty of Humanities	Bachelor of Arts in Art Design	<ul> <li>Product Design,</li> <li>Landscape Design,</li> <li>Interior Design,</li> <li>Visual Communication Design</li> </ul>	4	Chinese / English	Color blindness or color weakness 🗵
	Bachelor of Arts in Journalism and Communication	<ul> <li>Data Journalism,</li> <li>Communication,</li> <li>Public Relations and Advertising</li> </ul>	4	Chinese / English	
and Arts	Bachelor of Fine Arts in Digital Media	<ul><li>Game Design,</li><li>Animation Design</li></ul>	4	Chinese / English	Color blindness or color weakness 🗵
	Bachelor in Film a	Bachelor in Film and Television Production		Chinese / English	Color blindness or color weakness 🗵
	Bachelor in Acting	<ul> <li>Film and Television Acting,</li> <li>Stage Acting</li> </ul>	4	Chinese / English	Color blindness or color weakness 🗵
	Bachelor of Medicine & Bachelor of Surgery		6	English	Color blindness or color weakness ⊠ Chemistry ☑
Faculty of Medicine	Bachelor of Pharmacy		5	Chinese / English	Color blindness or color weakness ⊠ Chemistry ⊠
	Bachelor of Food	and Nutritional Sciences	4	Chinese / English	Color blindness or color weakness 또 Chemistry
University International College	Bachelor of Arts in Foreign Language Studies	<ul><li>English,</li><li>Portuguese,</li><li>Spanish</li></ul>	4	English/ Portuguese /Spanish/ Chinese	
	Bachelor of Commerce		4	Chinese / English	
School of Liberal Arts	Bachelor of Leisure Management		4	Chinese / English	
	Bachelor of Global Operation Management		4	Chinese / English	

## 2.2 Notes for Choices of Programs

- 1) Chromatic Sense Checking: Applicants who have color blindness or color weakness cannot be admitted to the program of Bachelor of Traditional Chinese Medicine, Bachelor of Pharmacy in Chinese Medicine, Bachelor of Arts in Art Design, Bachelor of Fine Arts in Digital Media, Bachelor in Film and Television Production, Bachelor in Acting, Bachelor of Medicine and Bachelor of Surgery Bachelor of Food and Nutritional Sciences and Bachelor of Pharmacy. Applicants who are color blind cannot be admitted to the program of Bachelor of Science and Bachelor of Science in Artificial Intelligence.
- 2) Science Requirement:
  - Applicants of Bachelor of Pharmacy in Chinese Medicine, Bachelor of Medicine and Bachelor of Surgery or Bachelor of Pharmacy and Bachelor of Food and Nutritional Sciences must be from the science stream and must have senior high school Chemistry grades or equivalent (Applicants of Bachelor of Medicine & Bachelor of Surgery who have knowledge in Chemistry and biology are preferable).
  - Applicants of Bachelor of Science in Artificial Intelligence or Bachelor of Engineering in Interdisciplinary Engineering (Technology and Management) must be from the science stream and must have senior high school Physics/Chemistry/Biology grades or equivalent.
  - Therefore, applicants who apply for the above programs are required to submit the high school transcripts according to the "<u>Required Documents for Application</u>". Late submission will not be accepted and the University will only consider applicants' other choices.
  - Applicants of Bachelor of Science in Automation and Systems Engineering and Bachelor of Environmental Science and Engineering who have senior high school Physics/Chemistry/Biology grades or equivalent are preferable. Applicants could submit the high school transcripts correspondingly.
- 3) Course Syllabus and Study plan: Bachelor of Medicine and Bachelor of Surgery adopts the academic year system; other programs adopt credit-based system. The above programs are full-time. Details about the course syllabus and study plan can be checked from the <u>MUST Website</u>.

## 2.2 Notes for Choices of Programs

- 4) When selecting the choices of programs, applicants must fill in four choices of programs (including faculty, program, and major). Applicants of Bachelor of Arts in Foreign Language Studies, Bachelor of Science are required to select the major during the application:
  - Applicants of Bachelor of Arts in Foreign Language Studies need to select the major during the application, and it will be considered as a reference for admission. Students admitted to this program is accepted with designated major, and they must register in the program and major that are specified on the acceptance letter.
  - Applicants of Bachelor of Science will need to select the intended major during the application, and it will be considered as a reference for allocation by the Faculty when they register.
  - Allocation of major for other programs will be made after the students have registered. The Faculty will make final decision for allocation based on students' academic performances in common courses (which means the applicants are not required to select major during the application period).
- 5) During the application, Bachelor of Medicine and Bachelor of Surgery, Bachelor of Arts in Art Design and Bachelor in Acting could only be placed as the first choice of program.
- 6) Programs available:
  - Macao, Hong Kong, Taiwan, Mainland China and Malaysian Applicants: All programs.
  - Other International Applicants: Bachelor of Science, Bachelor of Science in Artificial Intelligence, Bachelor of Science in Automation and Systems Engineering, Bachelor of Engineering in Interdisciplinary Engineering (Technology and Management), Bachelor of Medicine and Bachelor of Surgery, Bachelor of Business Administration, Bachelor of Applied Economics, Bachelor of International Tourism Management, Bachelor of Hotel Management, Bachelor of Leisure Management, Bachelor of Commerce and Bachelor of Arts in Foreign Language Studies – English. Applicants could make a request to the University to apply for other bachelor degree programs with proof of Chinese education in senior high school or Chinese proficiency in public examinations.

The available programs are subject to change as announced by the University.

## 3. Admission Requirements and Examinations

## 3.1 Admission through Written Examination

#### 3.1.1 Admission Requirements: Admission through Written Examination

Applicants can apply with us through "Admission through Written Examination" if they meet any one of the following requirements:

- Applicants who are currently studying in Form 6 or equivalent; or
- Form 6 or equivalent graduates; or
- Applicants who are aged 23 or above before September 1, 2025.
- Some programs have specific requirements on chromatic sense and science, for details please refer to "<u>Notes for Choices of Programs</u>".

#### 3.1.2 Admission Examination: JAE, Program-specific Examinations

- Except for those who have been approved of examination exemption, all applicants who apply for admission through Written Examination are required to sit for the Joint Admission Examination (Languages and Mathematics).
- For details of the JAE, please refer to the JAE Website.
- For details of Exemption from Admission Examination (Languages and Mathematics) and Bonus schemes for Delta Asia Quiz, please <u>click here</u> to view the attachment.
- Applicants of Bachelor of Arts in Art Design must attend Program-specific Examination (Fine Art Examination). Details about the arrangement of examination will be notified by the Faculty.
- Applicants of Bachelor in Acting, Bachelor of Medicine & Surgery must attend the Program-specific Examination (Interview & Audition). Details about the arrangement of examination will be notified by the Faculty.
- Details for the Program-specific Examinations can be found from the University Website -Program-specific Examinations > Applicants with Written Examination.

# **3.2 Direct Admission/Direct Admission** (Mainland China students who are currently enrolled in other tertiary institutions in Macao)

## 3.2.1 Admission Requirement: Direct Admission

Applicants who are Form 6 or equivalent (or above) graduates, and meet the following qualifications and requirements of public exams can apply for Direct Admission:

#### Public Exam/Education Level (please <u>click here</u> for the details about qualifications)

- Hong Kong Diploma of Secondary Education Examination (HKDSE)
- General Scholastic Ability Test
- (GSAT), Taiwan Region
- General Certificate of Education Advanced Level / International Advanced Level
- (GCE A Level / IAL)
- Unified Examination Certificate (UEC), Malaysia
- Malaysian Higher School Certificate (STPM)
- International Baccalaureate Diploma (IB)
- SAT
- ACT
- Advanced Placement Examinations (AP Exams)
- Canadian High School Diploma
- Australian Tertiary Admission Rank (ATAR)

#### Others

- with qualifications of public exam from other countries/districts; or
- have been offered admission to bachelor' s program of other recognized higher education institutions; or
- are currently or were once enrolled a bachelor program in other recognized higher education institution; or
- Associate Degree or above holder.
- Some programs have requirements on chromatic senses, for details please refer to "<u>Notes</u> for Choices of Programs".

# 3.2.2 Admission Requirement: Direct Admission (Mainland China students who are currently enrolled in other tertiary institutions in Macao)

- Mainland China applicants who are currently enrolled in bachelor programs of other Macao higher institutions with Form 6 or equivalent (or above) education level, can apply via "Direct Admission (Mainland China students who are currently enrolled in other tertiary institutions in Macao)". The minimum Cumulative Grade Point Average (CGPA) should be 3.0 or above on a 4.0 scale..
- Some programs have specific requirements on chromatic sense and science, for details please refer to "<u>Notes for Choices of Programs</u>".

#### 3.2.3 Admission Examination: Program-specific Examination, Interview

- Applicants of Bachelor of Arts in Art Design who get through the initial screening might need to attend the Fine Art Examination. Details about the arrangement of Fine Art Examination will be notified by the Faculty.
- Applicants of Bachelor in Acting and Bachelor of Medicine & Surgery who get through the initial screening must attend the Program-specific Examination (Interview & Audition). Details about the arrangement of Program-specific Examination will be notified by the Faculty.
- Details for the Program-specific Examinations can be found from the University Website -<u>Program-specific Examinations > Applicants with Direct Admission/Direct Admission</u> (Mainland China students who are currently enrolled in other tertiary institutions in Macao).
- Applicants who apply for other bachelor degree programs may need to attend interviews or other assessments based on actual situations. Respective faculties will contact those applicants for further arrangements.

## 4. Application Procedures and Important Dates

## **4.1 Application Procedures**

Applicants must complete the application procedures on the Online Application System (OAS) of the University within the designated <u>application period</u>:

### 1. Check your Qualifications

- Before filling in the online application, please self-check the <u>admission requirements</u> and choose the appropriate <u>Ways of Admission</u> for which you are qualified.
- Applicants must hold valid identification documents for application and admission. Please refer to <u>Ways of Admission</u> for details
- Unqualified applicants will not be considered admission, and all the fees paid are not refundable, transferable or retainable.
- 2. Create a New Account & Login the Online Application System
- Click on <u>https://oas.must.edu.mo/admission/</u> (Online Application System (OAS)) to access the application system.
- Get into the "Create New Account" page, fill in the personal information, and then create an application account.
- Applicants who succeed in opening a new account will get a "User Name" (Format: B25XXXXX) and a "Password" for login immediately.
- 3. Go through the "Guidelines for Online Application"
- Read the "<u>Guidelines for Online Application</u>" (please <u>click here</u>, or <u>login</u> to the OAS and click on the related link on the top-right corner.).
- Go through this "Admission Regulations" carefully.

#### 4. Fill in /Submit Application Information

- Login to the OAS, and then fill in the application/upload the related documents according to the instructions on the page.
- You must pay attention to all the instructions (and the "<u>Notes for Choices of Programs</u>") before choosing your four choices of programs. You must indicate the priority of your choices as well as whether you are willing to accept any designated program / apply to Pre-University Studies program if none of your four choices is accepted.

#### 5. Submit Online Application

- After filling in the application/uploaded documents, applicants must complete the submission of the application on the "Important Notes and Declaration" page. Incomplete application will not be accepted.
- Personal Data Amendment:
  - Applicants who are qualified for Direct Admission / qualified for Direct Admission (Mainland China students who are currently enrolled in other tertiary institutions in Macao: you are not allowed to change any data after the online application has been submitted (except for submissions as required by the University).
  - Others applicants: you can login to the OAS to change the personal data as well as the files uploaded before the application deadline. You are not allowed to change the personal data or choices after the application period (except for submissions as required by the University).

After the above application period, if you have special circumstances and have to amend your personal information, please contact Registry and apply for Personal Data Amendment (Attention: you are not allowed to change the choices of programs/majors/allocation and etc.).

### 6. Pay the Application Fee

- Applicants must pay the application fee within the application period. Application will become effective only after the applicant submits online application in the Online Application System (OAS) and pays the application fee. Applicants are deemed to give up their applications if they fail to pay the fee within the application period and the University will not process such applications any further.
- Amount of Application Fee and Payment method: please refer to <u>Payment Method of</u> <u>Application Fee</u> for details.
- Remarks of making payment:
  - All application fees paid (including duplicate payments) are not refundable, transferable or retainable.
  - Applicants who pay via Online Payment Gateway, if the page display a message of "Payment Incomplete" or "Payment Fail", please make the payment again 30 minutes later. If "Payment Processing" is still shown, please choose other payment methods in order to meet the due date as late payment will not be accepted.
- Upload proof of payment: Applicants who pay the application fee at the Student Service Center (Finance Counter), or via Online Payment Gateway will NOT be required to upload the receipt to the OAS. Applicants who use other payments method will be required to upload payment receipts (e.g. Application for Funds Transfers) to <u>OAS</u> for verification.

- After the application fee has been confirmed by the Finance Office, a reminder "You have completed the payment of application fee!" will be shown on the page of "Application Fee" on the OAS.
- If applicants fail to find any information of successful payment of application fee within two weeks after payment or before the payment due date from the system, please make enquiries to the Finance Office (email: fo\_news@must.edu.mo).

#### 7. Receive Application Number

- For applicant who has completed the "Submit Online Application" and "Application Fee has been Confirmed by the Finance Office", the application number (Format: 2509APXX-BXXXX) will normally be assigned within two days. At that time, you will also be notified via e-mail/SMS.
- This number is an unique number, which can be used for identification. Please remember your application number (or you can <u>login</u> to OAS and check it on the Personal Info page.

## 8. Attend admission examination

Applicants should attend the required admission examinations (written examination, program-specific examination, and etc.) of the chosen ways of admission. For details please refer to "Admission Examinations".

## 4.2 Important Dates (Application Period)

Below are the Important dates of the application and examination period for each ways of admission:

Ways of Admission	View
Admission through Written Examination	<u>Click here</u>
Direct Admission	<u>Click here</u>
<b>Direct Admission</b> (Mainland China Students who are currently enrolled in other tertiary institutions in Macao)	<u>Click here</u>

## Admission through Written Examination

Procedure	Date (2025)	Item	
Application	January 2 – 16	<ul> <li>OAS Online Application</li> <li>Apply for Exemption from Examination (Languages and Mathematics) (if applicable)</li> </ul>	
	March 5 – 16	<ul> <li>Download JAE (Languages and Mathematics) Examination Permit from OAS</li> </ul>	
	March 15 – 16	JAE (Languages and Mathematics) Examination	
Examination	March 17 – 23	<ul> <li>Program-specific Examination – Interview &amp; Audition (for applicants to Bachelor in Acting) *</li> </ul>	
	March 22	<ul> <li>Program-specific Examination – Fine Art Examination (for applicants to Bachelor of Arts in Art Design) *</li> </ul>	
March 8		<ul> <li>Program-specific Examination – Interview (for applicants to Bachelor of Medicine &amp; Bachelor of Surgery)**</li> </ul>	
Release of Result	Early in May	Check the JAE (Languages and Mathematics) Results on OAS***	
Acceptance	Start from early May	Check the Acceptance Results on OAS	
To view the important dates after the release of acceptance results, please <u>click here</u> .			

- Arrangement of program-specific examination-interview: details about the arrangement will be notified by Faculty of Humanities and Arts before the examination, and then the applicants can <u>login</u> to the OAS to download the exam permit
- .\*\* Arrangement of program-specific examination-interview: applicants who are qualified for the interview will be notified by Faculty of Medicine before the interview, and then the applicants can <u>login</u> to the OAS to download the exam permit.
- \*\*\*Release of JAE results and application for Rechecking: If candidates have any queries about JAE results, they can apply for score rechecking before the prescribed deadline after the release of JAE result. No Late application will be accepted. Please refer to the JAE page > Rechecking of JAE Results for details.

## Direct Admission/Direct Admission (Mainland China students who are currently enrolled in other tertiary institutions in Macao)

Date (2025)	Item
January 23 to April 22	OAS Online Application
	<ul> <li>Program-specific Examination - Interview &amp; Audition (for applicants to Bachelor in Acting) *</li> </ul>
May 8 - 11	<ul> <li>Program-specific Examination – Fine Art Examination (for applicants to Bachelor of Arts in Art Design) *</li> </ul>
	<ul> <li>Program-specific Examination - Interview (for applicants to Bachelor of Medicine &amp; Bachelor of Surgery)**</li> </ul>
After submission of online application	• Applicants to other Bachelor Degree Programs attend interviews upon request (if applicable).
Release by batches	Check the Acceptance Results on OAS
	January 23 to April 22 May 8 - 11 After submission of online application

To view the important dates after the release of acceptance results, please click here.

\* Arrangement of program-specific examination-interview: details about the arrangement will be notified by Faculty of Humanities and Arts before the examination, and then the applicants can <u>login</u> to the OAS to download the exam permit.

\*\* Arrangement of program-specific examination-interview: applicants who are qualified for the interview will be notified by Faculty of Medicine before the interview, and then the applicants can <u>login</u> to the OAS to download the exam permit.

## 5. Required Documents for Application

## 5.1 Admission through Written Examination

Applicants who apply via "Admission through Written Examination" must <u>login</u> to the Online Application System (OAS) and upload the required documents listed below during the application period:

#### Required Documents

(Please <u>click here</u> to view the "Notes for Preparation of Documents /Uploading")

- 1) Valid identification documents;
- 2) High school graduation certificate (applicable to graduates only);
- Transcripts of the final three years (Form 4 to Form 6) in secondary education (Potential graduates of the current academic year should provide the latest transcript containing grades of the most recent semester);
- Other educational qualifications, such as transcripts of public examinations (if applicable);
- 5) Extracurricular activities awards, certificates of social services, sports, artistic skills, etc. (if applicable).

# 5.2 Direct Admission/Direct Admission (Mainland China students who are currently enrolled in other tertiary institutions in Macao)

Applicants who apply via "Direct Admission" or "Direct Admission (Mainland China students who are currently enrolled in other tertiary institutions in Macao)" must <u>login</u> to the Online Application System (OAS) and upload the required documents listed below during the application period:

## Required Documents

(Please <u>click here</u> to view the "Notes for Preparation of Documents /Uploading")

- 1) Valid identification documents;
- 2) Recent Photos (Personal color photos taken in the last 6 months);
- 3) High school graduation certificate (applicable to graduates only);
- Transcripts of the final three years (Form 4 to Form 6) in secondary education (Potential graduates of the current academic year should provide the latest transcript containing grades of the most recent semester);
- 5) Educational qualifications, such as transcripts of public examinations;
- Extracurricular activities awards, certificates of social services, sports, artistic skills, etc. (if applicable);

7) Acceptance Letter of a bachelor's degree program from other higher education institution (if applicable);

8) All testimonials and transcripts issued by the higher education institution in which you are currently enrolled (if applicable);

9) National College Entrance Examination Results (applicable to Mainland China applicants who are currently enrolled in other tertiary institutions in Macao);

10) Exit-entry Permit for Travelling to and from Hong Kong and Macao - bio-page and Type D-Stay (applicable to Mainland China applicants who are currently enrolled in other tertiary institutions in Macao only).

## Notes for Preparation of Documents /Uploading

- **1)** No submission/update will be accepted after the application period (except for submissions as required by the University).
- 2) All the transcripts submitted must be attached with an explanation of the grading system.
- For academic documents issued in languages other than English (e.g., Japanese, Korean, Portuguese etc.), both the original and an official/notarized English translation must be provided.
  - Applicants who apply with us via "Direct Admission" and "Direct Admission (Mainland China students who are currently enrolled in other tertiary institutions in Macao", please pay attention:

4) If the public examination result is not yet released before the application deadline, applicants may apply by the predicted grades issued by their high school/college/institution and admission examination permit or relevant documents, and fill in the "Estimated Date for Submission of Final Grade" on the "Upload Documents" page of OAS. Official final grade must be submitted immediately to the field of "Submission of Supplementary Public Examination Final Report and Other Documents" on the "Upload documents" page upon release.

5) If you are qualified for apply and have the public exam results, please upload the results to the OAS, and ask the examination institution to mail your official report to the Admission Office of the University. The codes are as follow: IBO (IB school code): N004166, College Board (SAT, AP) : 9170, DI Code (ACT) : 3018. If the public exam transcripts cannot be sent from the examination institution, please request your school to send your transcripts to the University' s Admission Office by school email.

## 6. Acceptance/Admission Procedures and Important Dates

## **6.1 Acceptance Procedures**

#### 1. Wait for the Release of Acceptance Results

#### Selection of qualified candidates is based on following aspects:

- All documentary proofs that are uploaded to the Online Application System (OAS), including educational qualifications, results of public examinations, extracurricular activities awards, certificates of social services or artistic skills, etc.
- Results from admission examinations/program-specific examination/interviews\*, admission requirements and quotas of each program;
- Applicants' priority of choices. If applicants fail to meet the program requirements for the 1st choice, the 2nd choice will be considered, then the 3rd and the 4th accordingly. If none of these program requirements is met and they have chosen to accept any designated program, the University will consider whether they can be admitted to other programs.

\* The University will not consider the program if applicants are absent in the program-specific examination/interview. The University will only consider their other choices.

#### 2. Check the Admission Results: (click here to view the release schedule)

Applicants will be notified by e-mail or SMS. Admitted applicants can <u>login</u> to the OAS to check the admission results immediately.

#### 3. Download Acceptance Documents

- Admitted applicants\* can <u>login</u> to the OAS immediately and download the Acceptance letter, Debit Note for tuition fee and other acceptance documents\* from the OAS>Download Acceptance Documents page after receiving the e-mail or SMS notice sent by the University.
- \* Some admitted students may have to take relevant Remedial Courses/ Intensive Basic Courses (Chinese/English/Mathematic). For details, please refer to Guidelines sent out with Acceptance Letter. For tuition fees, please refer to the University website > <u>Admission ></u> <u>Tuition Fees >> Tuition Fee Table for Pre-U & Undergraduate</u>.

## 6.2 Admission Procedures

#### 4. Tuition Payment

- The tuition fees and due date of payment will be listed on the Debit Note. Admitted students must pay related fees and upload the proof of payment before the payment due date as specified in the Debit Note.
- Students who do not pay or fail to provide proofs of payment before the due date as specified on the Debit Note will be treated as giving up admission and no retention will be made.
- For tuition fees and dormitory fees, please refer to the University website > <u>Admission ></u> <u>Tuition Fees >> Tuition Fee Table for Pre-U & Undergraduate</u> and <u>Fee Table for Dormitory</u> for details, and pay attention to the latest announcement of the University.

## 5. Admission Confirmation

- Admitted students must <u>login</u> to the OAS to complete the confirmation procedures/fill in the required information according to the Guidelines for Online Confirmation Procedures for Admission. For details, please refer to the related guidelines.
- Students who fail to complete the online confirmation procedures for admission before the deadlines will be deemed as giving up the admission.

## 6. Health Examination

All new students must have health examination during the designated period of time. The arrangement of health examination for local and non-local students would be different. For details, please refer to the related acceptance documents.

#### 7. Online Registration, In-person Registration

- All new students must complete the Online Registration as instructed.
- Students must attend the registration procedures in-person at the appointment date.
- Mainland students are required to apply for the Exit-Entry Permit and Endorsement to Enter Macao before travelling to Macao.
- For details and specific arrangement, please refer to the related acceptance documents.

## 8. Commencement of class

Class commencement date: September 1, 2025.

## 6.3 Important Dates (Acceptance and Admission Period)

Important dates of acceptance and admission procedures are as follow:

Procedure	Applicable (Ways of Admission )	Date (2025)	Item
	Admission through Written Examination	start from early May	Check the acceptance
Acceptance	Direct Admission /Direct Admission (Mainland China students who are currently enrolled in other tertiary institutions in Macao)	release by batches	<ul> <li>results online</li> <li>read through the acceptance documents</li> </ul>
		will be notified as	• pay the tuition fee
		the acceptance	complete the online
		results are released	confirmation procedure
		start from May 1, till online registration	<ul> <li>complete the health examination (applicable to local students)</li> </ul>
			complete the online     registration
Registration	All New Students		<ul> <li>make appointment for in- person registration</li> </ul>
		start from late July	<ul> <li>make appointment for health examination (applicable to non-local students)</li> </ul>
		late August	Complete the in-person registration procedures
		September 1	Commencement of class

## 7. Other Regulations

## 7.1 Admission for Students with Disabilities

- Applicants with disabilities who need to apply for special examination arrangements and apply with us via "Admission through Written Examination", please refer to the <u>JAE</u> <u>Website > Special Examination Arrangement for Students with Disabilities</u> for details.
- The University also provides support and service for admitted students with disabilities. For details, please refer to the University Website <u>Student with Disability</u>.

## 7.2 Cancellation of eligibility for admission or study

The University reserves the right to cancel student's eligibility for admission or student status when he or she:

- does not possess the qualification for admission;
- fail to present valid identification documents and related entry permit;
- is being dishonest (e.g. providing information which is incomplete, incorrect or untrue);
- submits falsifying documents (e.g. forged certificates or testimonials);
- is found to have misconduct or misbehavior during the admission process;
- fails to pay admission retention fees, tuition fees or other related charges of the University on time;
- fails to complete/does not complete all the online registration or in-person registration procedures on time;
- fails to complete/does not complete all the medical examination or to submit the Health Examination Report on time or is diagnosed to be unfit for study in the Report;
- fails to submit the required documents for application/online registration/in-person registration on time, or fail to provide the required original copies of the documents for verification;
- concurrently register or enroll in any other bachelor' s degree programs (including programs offered by Macau University of Science and Technology). In this case, students must report to the University honestly;
- is involved in any situations(s) in which the University decides to cancel his/her eligibility for admission or terminate his/her student status.

Remark: For students whose admission / student status is cancelled, all documents submitted will not be returned and payment made will not be refunded, transferred or retained. The University also reserves the rights to refuse applications from such students in the future.

## 7.3 Cancellation of Program

- The University reserves the rights to revoke any program/major or suspend enrolling students.
- The University reserves the right of not offering certain program/major as a result of insufficient enrollment.
- All fees (except application fee) paid will be refunded if the University is not offering the program/major under concern.

## 8. Notification and Enquires

## 8.1 Communication/Notification

- The University will inform applicants of admission information/notification in any of the following ways:
  - 1. Online Application System (OAS) https://oas.must.edu.mo/admission/
  - 2. E-mail or telephone number as provided by applicants on the OAS
  - 3. Correspondence address as provided by applicants on the OAS
  - 4. The University website > <u>UG Admission Home</u>
- To avoid missing the important message, applicants please pay attention:
  - Applicants must therefore check the contact points mentioned above to learn about the latest news immediately. Applicants are also responsible for any consequences that may arise due to your negligence.
  - Further, the University will contact applicants or notify applicants of relevant application results via e-mail/SMS/written notice regarding individual matters or matters concerning your applications.
  - Please be informed that all e-mail notifications will be sent by the University via the server with the email domain "@must.edu.mo". Please check your email settings to avoid emails sent from the University being mistakenly marked as spam. (When you first time create your application account, an email will be sent to you from 【oas.administrator@must.edu.mo】. It is recommended to add this address to your email contacts.)
  - There might be problems with e-mail delivery and as result applicants may fail to receive the admission information sent by the University. Therefore, it's suggested that applicants <u>login</u> to the OAS or visit the University website regularly to check the latest information.

## 8.2 Enquires and Contact Information

- For any enquiries, please contact related departments directly.
- For applicants who have created an account in the Online Application System (OAS), please provide your name and the username (B25XXXXX) or application number (2509APXX-BXXXX) of OAS in all the correspondences.

	Admission Office		
Application	Contact Information	Service hours*	
• Offer	E-mail: admission@must.edu.mo	Mondays to Fridays	
Scholarship	Telephone: (853) 8897-2221	9:00 am– 1:00pm, 2:30 pm– 6:20 pm,	
	Location: Room O204, Academic Building, Block O	(closed on public holidays)	
	Registry		
	Contact Information	Service hours*	
<ul><li>Admission</li><li>Registration</li></ul>	E-mail: reg.newstu@must.edu.mo	Mondays to Fridays 9:00 am– 1:00pm, 2:30 pm– 6:20 pm, (closed on public holidays)	
Registration	Telephone: (853) 8897-2228		
	Location: Room R102, Academic Complex, Block R, <u>Student Service Center</u>		
	Finance Office		
	Contact Information	Service hours*	
<ul><li>Payment</li><li>Fees</li></ul>	E-mail: <u>fo_news@must.edu.mo</u>	Mondays to Fridays	
• rees	Telephone: (853) 8897-2298	9:00 am– 1:00pm,	
	Location: Room R102, Academic Complex, Block R, <u>Student Service Center</u>	2:30 pm– 6:20 pm, (closed on public holidays)	
	Student Affairs Office		
	Contact Information	Service hours*	
Student Visa	E-mail: <u>sa@must.edu.mo</u>	Mondays to Fridays	

• Dormitory

Lindin Sdemast.cdd.moMondays to FridaysTelephone: (853) 8897-22779:00 am- 1:00pm,Location: Room R102, Academic Complex,<br/>Block R, Student Service Center2:30 pm- 6:20 pm,<br/>(closed on public holidays)

	Information Technology Development Office			
	Contact Information	Service hours*		
System     Malfunction	E-mail: itsc@must.edu.mo	Mondays to Fridays		
IT Support	Telephone: (853) 8897-2080	9:00 am– 1:00pm,		
	Location: Room R102, Academic Complex, Block R, <u>Student Service Center</u>	2:30 pm– 6:20 pm, (closed on public holidays)		
Arrangement	Faculty/Department of General Education			
of program • Credit Transfer	please refer to the contact list			

\* The abovementioned office locations and service hours are subject to changes according to the latest announcements of the University.

## Contact List of Faculties and Department of General Education

Faculty/Department of General Education	Program	E-mail/Telephone
Faculty of Innovation Engineering - School of	Bachelor of Science	fie_scse@must.edu.mo
Computer Science and Engineering	Bachelor of Science in Artificial Intelligence	(853) 8897-2103
Faculty of Innovation	Bachelor of Science in Automation and Systems Engineering	fie_des@must.edu.mo
Engineering - Department of Engineering Science	Bachelor of Engineering in Interdisciplinary Engineering (Technology and Management)	(853) 8897-1758
Faculty of Innovation Engineering - Department of Environmental Science and Engineering	Bachelor of Environmental Science and Engineering	fie_dese@must.edu.mo (853) 8897-1758
School of Business	Bachelor of Business Administration	bba-ad@must.edu.mo (853) 8897-2025
	Bachelor of Applied Economics	bae@must.edu.mo (853) 8897-2025
Faculty of Law	Bachelor of Laws	<u>llb-ad@must.edu.mo</u> (853) 8897-2000

Faculty/Department of General Education	Program	E-mail/Telephone
Faculty of Chinese	Bachelor of Traditional Chinese Medicine	<u>bcm-ad@must.edu.mo</u>
Medicine	Bachelor of Pharmacy in Chinese Medicine	(853) 8897-2203
Faculty of Hospitality and	Bachelor of International Tourism Management	FHTM_inquiry@must.edu.mo
Tourism Management	Bachelor of Hotel Management	(853) 8897-2381 / 8897-2382
	Bachelor of Arts in Art Design	<u>baad-ad@must.edu.mo</u> (853) 8897-2216
	Bachelor of Arts in Journalism and Communication	<u>bajc-ad@must.edu.mo</u> (853) 8897-2345
Faculty of Humanities and Arts	Bachelor of Fine Arts in Digital Media	af@must.edu.mo (853) 8897-2098
	Bachelor in Film and Television Production	af@must.edu.mo (853) 8897-2330
	Bachelor in Acting	af@must.edu.mo (853) 8897-2330
	Bachelor of Medicine & Bachelor of Surgery	<u>mbbs@must.edu.mo</u> (853) 8897-1757
Faculty of Medicine	Bachelor of Pharmacy	sp@must.edu.mo (853) 8897-2181
	Bachelor of Food and Nutritional Sciences	bfns@must.edu.mo (853) 8897-1757
University International College	Bachelor of Arts in Foreign Language Studies	bafls@must.edu.mo (853) 8897-2144
	Bachelor of Commerce	
School of Liberal Arts	Bachelor of Leisure Management	<u>sla@must.edu.mo</u> (853) 8796-1999 / 8796-1998
	Bachelor of Global Operation Management	
Department of General Education	Pre-University Studies	dgs-ad@must.edu.mo (853) 8897-2114

## Contact Us

Telephone: (853) 2888 1122 Address: Avenida Wai Long, Taipa, Macau, China Official Website: <u>http://www.must.edu.mo</u>

official website. <u>http://www.mast.edd.im</u>

Official WeChat Account: 澳科大MUST





Official University Website Official WeChat Account

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