



**實習確認表 (只由學生填寫)**  
**Internship Confirmation Form (Fill by student only)**

如申請實習課程，學生必須填寫此表，並提交給 FHTM 辦公室，並由課程主任先行評估  
To apply for an Internship course, students must complete this form and submit to the FHTM Administrative Office. This form will be first assessed by the Program Director for approval

請選擇課程代號/Please select your Course Code:

國際旅遊管理 BITM1321 / IE1301  酒店管理 BHM1244  餐飲管理 CA1311 / RM1308

學生姓名/Student Name: \_\_\_\_\_

學生編號/Student ID: \_\_\_\_\_

地址/Address: \_\_\_\_\_

個人電話/Phone No.: \_\_\_\_\_

電子郵箱/E-mail Address: \_\_\_\_\_

實習公司資料/Information of Internship Company

公司名稱/Company Name : \_\_\_\_\_

公司地址/Company Address: \_\_\_\_\_

公司電話/Company Phone No: \_\_\_\_\_

主管姓名/Name of Responsible Personnel: \_\_\_\_\_

主管職稱/Title of Responsible Personnel: \_\_\_\_\_

聯絡電話及電郵/Contact Phone No. & Email: \_\_\_\_\_

錄取但沒有細節(如細節不詳，課程開始時將會被取消) Hired without detail (course will be dropped without completed information)

錄取細節如下 Hired with detail below

開始日/Start Date : \_\_\_\_\_ 結束日/End Date: \_\_\_\_\_

DD/MM/YYYY

DD/MM/YYYY

總週數/Approximate Weeks: \_\_\_\_\_ 總小時數/Approximate Hours: \_\_\_\_\_

職稱/Position: \_\_\_\_\_

實習類型/Internship Type:

BITM: Hotel <input type="checkbox"/> MICE <input type="checkbox"/> Retail <input type="checkbox"/> Entertainment <input type="checkbox"/> F&B <input type="checkbox"/> Others _____	BHM: Hotel <input type="checkbox"/> F&B Operation <input type="checkbox"/> Others _____	BFBM: Hotel <input type="checkbox"/> F&B Operation <input type="checkbox"/> Others _____
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學生簽名/Student Signature: \_\_\_\_\_

(請在此處加蓋部門或公司印章/ Department or Company Chop)

課程主任批示/Program Director's Approval: Approved  Denied

PD's Comments: \_\_\_\_\_