



澳門科技大學

MACAU UNIVERSITY OF SCIENCE AND TECHNOLOGY

澳門科技大學足球/田徑運動場使用規章

1. 使用者在進入場地前，必須向位於I座入口的大堂櫃檯出示由澳門科技大學（下稱“大學”）簽發的場地使用核准證明檔，並嚴格按照I座運動場（下稱“場地”）的使用時間表進行使用。
2. 使用者僅能在所借用的時間段內使用場地，且活動性質必須與提交給大學的“大學場地借用申請表”上所注明的性質一致。若發現實際情況與申請表不符，或活動內容與當地現行法規相抵觸，大學有權取消已批准的場地借用申請，使用者不得提出異議。
3. 未經申請和審核，不得擅自更改場地內的佈置或利用場地內的其他設施。禁止在場地內任何位置或設施上進行噴漆、打樁、打釘、雕刻或塗鴉等行為。同時，未經批准的海報或臨時指示不得在場地內張貼。若使用者需要在場地內外佈置、張貼海報或臨時指示，必須在活動前十個工作日向大學提出申請，並獲得批准後方可進行。活動結束後，使用者需自行清理所有佈置物料。在填寫“流動設備借用申請表”時，需明確列出所借設備的數量及擺放位置。
4. 在場地內運輸、使用佈置設施及器材，或舉辦非體育性質活動時，應在相應位置鋪設木板、護墊或地膠等保護性物質，避免地面受損和過度踩踏。若造成地面損壞，使用者應承擔修復責任，按市價賠償相關維修費用。
5. 發現場地內或設備有任何異常情況，請立即通知場地工作人員。
6. 若需移動場地內設備，請先征得場地工作人員同意，使用後必須放回原處。
7. 場地內設備如有損壞或遺失，使用者需承擔責任並按價賠償。
8. 所有機電設備的操作只能由本校場地工作人員進行。
9. 使用跳遠區比賽踏板、跨欄欄杆等設備前，請先到I座櫃檯登記。使用完畢後，必須將設備恢復原狀並放回原處。除足球場外，場地內其他地方嚴禁進行球類活動。
10. 使用者應在確保自身健康狀況適宜的情況下進行體育運動。活動期間發生的所有事故均由使用者自行負責。
11. 嚴禁在體育場地內飲食、吸煙；更衣室內禁止拍攝。
12. 禁止攜帶寵物、玻璃瓶裝飲料、危險物品或不適宜的物品進入場地內。
13. 使用者需自行保管隨身攜帶的個人物品，大學不承擔任何遺失或損壞的責任。
14. 當氣象局發出雷暴警告或懸掛三號或以上風球警報時，應立即停止所有戶外活動。
15. 使用運動場時，應遵守本地《預防和控制環境噪音》法律，避免對周邊醫院、宿舍和課堂造成干擾。若活動期間收到關於噪音的投訴，使用者需配合調整現場音量。
16. 運動場地內禁止明火，包括煙花、炮竹和任何能產生火焰、火花或火星等性質的表演活動。

17. 根據《澳門空中航行規章》，大學校園範圍屬於無人機禁飛區域。若在大學內使用無人機，使用者需自行承擔相關法律責任。
 18. 若遇到或發現緊急情況，可撥打大學保安室的緊急電話 8897-2233，或緊急求救熱線 999。
 19. 在場地內必須穿著整齊及合適的運動服裝和鞋子。
 20. 田徑場跑道使用者必須穿著鞋釘長度不超過 9mm 的平頭釘鞋，跳高項目使用者的釘鞋鞋釘長度不可超過 12mm，否則不得進場；嚴禁在場地地面上拖行釘鞋。
 21. 大學保留對本規章的最終解釋和修改權。
- * 若使用者因違反本規則條款而收到兩次或以上的書面警告，大學有權拒絕該使用者一年內的所有場地申請及使用。



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Regulations for the Reservation of Campus Athletic Field / Stadium

1. Prior to using the venue, users must present proof of approval issued by Macao University of Science and Technology (hereinafter referred to as "the University") at the counter located in the lobby of Building I, and use the venue according to the schedule of use for Building I Sports Hall (hereinafter referred to as "the Venue").
2. Users can only use the venue during the borrowed period. During the use of the venue, the nature of the activity must be the same as the one indicated on the application form for the use of university facilities submitted by the user. If there is any inconsistency with the facts or if there is any contradiction with the current local laws and regulations, the University reserves the right to cancel the approved facility usage application, and the user shall not object.
3. Without prior application and review, no changes may be made to any layout within the venue and no other facilities within the venue may be used without authorization. It is strictly prohibited to engage in activities such as spray painting, driving stakes, nails, carving, or graffiti anywhere in the venue. Posters or temporary instructions that have not been approved may not be posted inside the venue. If users need to set up, post posters, or temporary instructions inside or outside the venue, they must apply to the university ten working days before the event and obtain approval before proceeding; and they must clean up all decorations themselves before returning the venue to the university. When filling out the "Application Form for Borrowing Mobile Equipment", the quantity and placement location of the equipment borrowed must be listed.
4. When transporting, using, or holding non-athletic events in the venue, the necessary facilities and equipment should be laid down with protective materials such as wooden boards, pads, or carpeting in the corresponding locations to avoid damage to the ground and excessive. If the ground causes damage, the user shall bear the responsibility for maintenance and repair, and compensate for the relevant repair costs according to market prices.
5. If any abnormal conditions are found in the venue or equipment, immediate notice should be given to the staff at the venue.
6. If the user needs to move the equipment inside the venue, they must first obtain the consent of the venue staff, and after use, it must be returned to its original position.
7. In case of damage or loss to the equipment inside the venue, the user must take responsibility and pay compensation according to the price.
8. All electrical and mechanical equipment in the venue can only be operated by the university's venue staff.
9. For the use of long jump area competition platforms, hurdle bars, etc., please go to the counter at seat I

for registration first. After using the equipment, it must be restored to its original condition and placed back in its original location; except for the football field, other areas of the venue are strictly prohibited from playing ball games.

10. Users should only engage in appropriate sports after fully understanding their physical health condition. Any accidents that occur during activities shall be the responsibility of the user.
11. Eating and smoking are strictly prohibited in the sports venues; photography is also prohibited in the dressing room.
12. Pets, glass bottles with drinks, dangerous items, and inappropriate items are strictly prohibited from entering the venue.
13. The user shall keep their personal belongings in good order and the university takes no responsibility for any loss or damage caused by the user's negligence.
14. When the Meteorological Service issues a thunderstorm warning or a No. 3 or higher typhoon signal, all outdoor activities should be immediately suspended.
15. When using the sports field, you must comply with the local "Prevention and Control of Environmental Noise" law, avoid affecting the surrounding hospitals, dormitories, and classrooms. If you receive complaints about noise during the event, you must cooperate to adjust the volume on-site.
16. Fire is strictly prohibited within the sports facility, including fireworks, firecrackers, and any performance activities that can produce flames, sparks, or flammable materials.
17. According to the "Macau Air Navigation Regulations", the campus area of the university is a no-drone zone. If drones are used within the university campus, users must bear the relevant legal responsibilities themselves.
18. In case of or discovery of an emergency situation, you may call the emergency phone number of the university security office at 8897-2233, or the emergency hotline 999.
19. Users must wear neat and appropriate sportswear, including suitable shoes for exercise, in the venue. Shoes such as slippers, sandals, high heels, and leather shoes are not allowed in the track and grass areas.
20. The running track users should wear flathead nails with a length of not more than 9mm, while jumpers' spike shoes with a nail length of not more than 12mm are allowed. Otherwise, they cannot enter the site; and it is strictly forbidden to wear spike shoes dragging on the ground.
21. The university reserves the right to interpret and modify these regulations finally.

*If the applicant receives two or more written warnings for violation of any of the above rules, the school reserves the right to reject all the venue applications from that applicant for one year.