

授權書

Letter of Authorization

(辦理/領取保證金退款適用)
(For Caution Fee Collection Only)

致：澳門科技大學財務處
To：Finance Office of M.U.S.T.

本人(姓名) _____ 學生證編號 _____
I, (Name) _____, Student No. _____

(身份證編號： _____)，現授權(姓名) _____
(ID No. : _____)，hereby authorize (Name) _____

(身份證編號： _____)
_____ (ID No. : _____)

代表本人 ☐辦理 / ☐領取 有關保證金或其他費用之退款(如費用退回給學生本人，
請刪去“領取”項)。
to represent me ☐to process / ☐to collect the balance of caution fee or other refund for me.
(Please delete the “to collect” if refund is made to yourself)

本人聲明申請表中所提供的資料真實無誤，並確認已知悉及明白『澳門科技大學個人資料收集聲明』的內容。

I declare that the information provided in this application form is true and correct; I have also
acknowledged and understood the Personal Data Collection Statement of Macau University of
Science and Technology.

授權人簽署

Signor : _____

日期

Date : _____ / _____ / _____
(DD/MM/YYYY)

備註 Note

1. 請以正楷填寫授權書。
Please use capital letters.
2. 請將被授權人的相關退款方式詳細地填寫在申請表內。
Please write down your chosen method of refund to the representative on the application form.
3. 請提供學生本人及被授權人之有效身份證副本。
Please provide ID copies of yourself and also your representative.