

## **WHAT SHOULD A PROGRAM SELF-EVALUATION DOCUMENT CONTAIN?**

This is a suggested framework for a program self-evaluation document. For each area it is important to provide both data and a commentary. It is important to comment on the quality and the evidence for the statements of quality.

A self-evaluation report addresses eight main areas and appendices, as follows. It may also include an Executive Summary at the start. It should include a Table of Contents, cross-referencing to documents, and appendices/annexes of data.

[Section One: Preliminary information](#)

[Section Two: Leadership and management of the Faculty](#)

[Section Three: Faculty details](#)

[Section Four: Students](#)

[Section Five: Academic staff](#)

[Section Six: Quality assurance](#)

[Section Seven: Strategic planning](#)

[Section Eight: General assessment and recommendations](#)

[What should an action plan include?](#)