



澳門科技大學  
MACAU UNIVERSITY OF SCIENCE AND TECHNOLOGY

教學傑出獎委員會  
Teaching Excellence Award Committee  
教學傑出獎評審指引更新  
Updated Teaching Excellence Award Guidelines

教學傑出獎評審指引更新

Updated guidelines for the Teaching Excellence Awards

重要更改如下：

Major changes are:

一、教學傑出獎為大學層面設立的年度教學獎項。2022 年起，每學年獲獎者不多於兩位，原則上將分別考慮二個組別(各組別最多一位得獎者)：

**The Teaching Excellence Award is an Award Scheme for teaching performance at the University level. It will, in principle, consider the following two categories respectively from 2022 onwards (maximum one winner per category) :**

1. 人文社會科學組別傑出教師（商學院、法學院、酒店與旅遊管理學院、人文藝術學院、國際學院和博雅學院）

**Excellent Teacher from Humanities and Social Sciences** (School of Business, Faculty of Law, Faculty of Hospitality and Tourism Management, Faculty of Humanities and Arts, University International College and School of Liberal Arts)

2. 理科組別傑出教師（創新工程學院、中醫藥學院、醫學院和藥學院）

**Excellent Teacher from Sciences** (Faculty of Innovation Engineering, Faculty of Chinese Medicine, Faculty of Medicine and School of Pharmacy)

\*其他院/所/系的教師如達到上述要求，同樣具資格報名或被提名。

Teachers from other faculties/institutes/departments are eligible if the above requirements are reached, the allocation of categories would be based on the subject and evaluation by the Teaching Excellence Award Assessment Committee.

二、取消「明日之星」獎項，學院可以設立院級獎項，以表揚、獎勵院內優秀教師的高

質素教學水準，及對大學教學質量的貢獻；

Cancellation of the 'Rising Star' Award, faculties can set up teaching awards by preference

三、每年教學傑出獎的獲獎者不超過兩名；

There are no more than two winners in total each year;

\*所有候選人需接受統一評核。

綜合評分最高的兩位候選人具獲獎資格。如上述兩位候選人來自不同組別，該學年將產生兩名得獎者。如上述兩位候選人來自同一組別，評分最高的候選人將獲選為該學年得獎者。

All candidates from different categories will be assessed together by the Committee. The Committee will select and recommend only the top two finalists based on overall assessment results:

1. There will be 2 TEA recipients in the academic year if candidates of the top two rankings are from each category of Humanities and Social Sciences and Sciences respectively;
2. In the case that candidates of the top two rankings are from the same category, the candidate with the highest ranking will be recommended as the only TEA recipient in the academic year.

四、提名方式可由以下方式提出：(a)學院 或 (b)學生；

Candidates nominated by (a) the Faculties/Institutes/Departments, or (b) by students, only.

五、學院提名：原則上各學院可提名 1-2 位教師，根據學院學生和教師總人數而定。

Nomination by Faculty/School: In principle, each Faculty/School nominates 1 to 2 teachers, determined by the total number of students and teachers in the Faculty/School.

六、學生提名：

1、候選人在最近兩個學期內講授所有班級中不少於 30%的學生提名；

(假設參加者參選 2022-2023 學年大學教學傑出獎，學生提名須來自 2202 及 2209 班級任教的學生 [2 個學期內任教的學生提名人數 / 2 個學期內任教的學生總數，結果  $\geq 30\%$ ])

Student nomination: Candidates may be nominated by no less than 30% of students at all classes of the nominee(s) in the most recent two semesters (Suppose a nominee attends to apply for the TEA in 2022-2023, nominations should be from students in 2202 semester and 2209 semester [ no. of student nominations in 2 semesters / total no. of students for classes in 2 semesters, results  $\geq 30\%$ ])

不少於 30%的學生提名可根據教師最近兩個學期講授全部班級學生在“教學評估表”中第 11 項問題的 4 分和 5 分合計占比計算（可經學院向 ITDO 申請相關數據）。

For operation purpose, the 30% threshold will be calculated by the proportion of the scores of

4 and 5 (combined) to Question 11 in the Course Teaching Evaluation filled by all students in the classes taught by the candidate in the most recent two semesters. (Can be obtained from ITDO through the request by Faculty/School) .

2、請學生代表征集班上同學意見後在提名表格中簽名後提交，由學院與 ITO 核實被提名人資格。

Please ask the student representative to sign the nomination form after soliciting the opinions of the classmates. And then the Faculty/School and ITO will verify the qualification of the nominees.

### 七、獎項評審四個部分的權重更新：

Renewal of assessment rubrics:

1. 最近 4 個學期的課堂評估數據	40%
2. 委員會成員聽課評分(每位候選人將接受 3 次聽課) (由 15%調整為 20%)	20%
3. 委員會成員與候選人間的座談 (由 20%調整為 15%)	15%
4. 教學歷程檔案	25%

1. Course evaluation data for the four most recent rounds of course evaluations.	40%
2. Committee members' class observations (3 class observations per candidate).	20%
3. Committee members' interview.	15%
4. Candidates' teaching portfolio.	25%

### 八、教學傑出獎提名表格、教學歷程檔案評估報告表、聽課評估表及座談評估表更新

Renewal of nomination pro-forma for the Teaching Excellence Award, Teaching Portfolio, Classroom Observation and Interview Assessment Form

