



澳門科技大學

MACAU UNIVERSITY OF SCIENCE AND TECHNOLOGY

補考入學考試申請表

APPLICATION FOR MAKE-UP ADMISSION EXAMINATION

注意事項 Notes

- 申請人必須於缺考後一週內向教務處提出申請，一切行政程序於收妥本申請所需文件及繳妥申請費(澳門幣/港幣 300 元)後始行生效。
Applicants must submit the application to Academic Registry within 1 week after the admission examination. The administrative procedure will become effective only after the applicants submit all the required documents and pay the application fee (MOP/HKD300).
- 申請的審批結果將透過申請人於 OAS 填報之電郵地址作通知。
The result of application will be sent via e-mail registered by the applicant in OAS.
- 申請人可能會被要求遞交有助審批的其他任何資料/文件。
Applicants may be required to submit other supporting documents/materials during the process.
- 逾期申請或未能提交所需證明文件者，校方有權一律不予受理。
Late application or application without the required supporting documents will not be accepted.
- 大學保留修訂及闡釋上述規定的一切權利。
The University reserves all rights and privileges in revising and interpreting the above regulations.

申請所需文件 Required Documents

- ☐ 填妥之本表格
The completed application form
- ☐ 申請人之身份證副本*
A copy of the applicant's Identity Card*
- ☐ 缺考原因之證明文件副本* (如適用)
Supporting documents for the absence of the admission examination* (if applicable)
- ☐ 授權書及被授權人的身份證副本* (授權辦理適用)
An authorization letter together with a copy of the authorized person's Identity Card* (applicable for application through an authorized person)

*上述文件須提供正本進行核實

* The original copy needs to be provided for verification

申請人資料 PARTICULARS OF APPLICANT

中文姓名
Name in Chinese

英文姓名
Name in English

網報使用者名稱
OAS Username

B□□□□□□□□

申請編號
Application No.

□□□□AP□□-B□□□□□

聯絡電話
Contact No.

申請補考之科目
Applying to make-up for

原考試日期
Original Date of Examination
(yyyy/mm/dd)

缺考原因
Reason for Absence

☐ 中文 Chinese

☐ 英文 English

☐ 數學 Mathematics

☐ 色彩 Color

☐ 素描 Sketch

附上補考入學考試申請費澳門幣/港幣 300 元 Application fee for make-up admission exam of MOP/HKD300 enclosed

☐ 銀行本票 Cashier's order

☐ 銀行匯票 Bank Draft

☐ 支票 Check

☐ 現金 Cash

銀行名稱 Name of Issuing Bank

號碼 Number

個人聲明 PERSONAL DECLARATION

本人確認申請表中所提供的資料真實無誤，並聲明已知悉及明白『[澳門科技大學教務處個人資料收集聲明](#)』的內容。

I declare that the information provided in this application form is true and correct; I have also acknowledged and understood the [Personal Data Collection Statement of Academic Registry of Macau University of Science and Technology](#).

學生簽名

Student's Signature



日期

Date

ACAREG/048-11/JUN20-E

校方專用 FOR OFFICE USE ONLY**A) 教務處櫃台 ACADEMIC REGISTRY COUNTER**☐ 已收妥申請所需文件 Received required Documents收件人
Received by日期
Date**B) 會計處櫃台 ACCOUNTS OFFICE COUNTER**☐ 已收取申請費\$300 Application fee of \$300 received負責人簽名
Authorized Signature日期
Date**C) 教務處 ACADEMIC REGISTRY**☐ 已記錄學生申請 Application details recorded

報讀課程 Program applied

(第一志願)
1st choice(第二志願)
2nd choice(第三志願)
3rd choice(第四志願)
4th choice

缺考科目 Subject(s) absent from

☐ 中文 Chinese☐ 英文 English☐ 數學 Mathematics☐ 色彩 Color☐ 素描 Sketch負責人簽名
Authorized Signature日期
Date核實人簽名
Verified Signature日期
Date**D) 教務處核准 ACADEMIC REGISTRY'S APPROVAL**

補考科目 Make-up exam for

☐ 中文 Chinese☐ 英文 English☐ 數學 Mathematics☐ 色彩 Color☐ 素描 Sketch

批核 Approval

☐ 批准 Approved☐ 不批准 Not approved

意見 Comments

負責人簽名
Authorized Signature日期
Date**E) 資訊科技發展辦公室 ITD OFFICE**☐ 已刪除 OAS 准考證(如適用) Examination Permit deleted in OAS (if applicable)負責人簽名
Authorized Signature日期
Date**F) 教務處 ACADEMIC REGISTRY**☐ 已登記審批結果 Application result recorded☐ 已完成 E 部分(如適用) Finished Part E (if applicable)☐ COES 成績 AF 已改為 DX “AF” grade changed to “DX” in COES (if applicable)☐ COES 錄取狀況已改為 PENDING(如適用) Acceptance status changed to “PENDING” in COES (if applicable)☐ 已通知學生審批結果 Student notified about the result負責人簽名
Authorized Signature日期
Date**ACAREG/048-11/JUN20-E**