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Ref No.: MUST/20/050/SA/N  
14<sup>th</sup> December, 2020

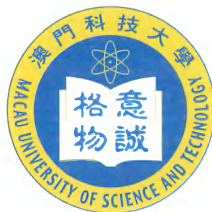
### Notice Collection for Student's Group Medical Claim

Non-resident Students who have purchased Student's Group Medical Insurance,

This is to inform you that in order to simplify the procedure of cheque collection for students (insureds), insurance company provides auto-pay claim service for insureds. In accordance with the notice issued by Student Affairs Office on August 26, 2020 (Ref No.: MUST/20/028/SA/N), it is estimated that the automatization of reimbursement for Student's Group Medical Claim will be completed by the 2020/2021 academic year, unless under exceptional circumstances Student Affairs Office shall no longer receives cheque issued by the insurance company.

Students who completed the auto-pay claim procedure for Student's Group Medical Claim before November 27, 2020 could view the claim progress with 'AIA Connect' APP for inquiries regarding the claim progress ( see attachment for more details) after the claim has been made for 2 months :

Result	Ways for Collection/Inquiry
Case 1: Claim is approved	Reimbursement will be deposited into the bank account registered by students through auto-pay
Case 2: Claim is unapproved	<ol style="list-style-type: none"><li>1. After the claim has been made for 2 months, students could visit the webpage of university &gt; Academic Support &gt; Student Affairs Office &gt; Student Service &gt; Group Insurance &gt; List of Group Insurance Medial Claim*to view the result.</li><li>2. Go to the insurance company with a student card for inquires as soon as possible (see attachment for more details)</li></ol>



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To students who haven't completed the auto-pay claim procedure, you can view the result on the webpage of university after the claim has been made for 2 months. Since the second semester in the 2020/2021 academic year (Jan 13, 2021), the automatization of reimbursement for Student's Group Medical Claim will be duly implemented. Whether the claim is approved or not, please go to the insurance company with a student card for collection as soon as possible. To students in need of making application for auto-pay claim procedure, please fill in the form by December 31, 2020.

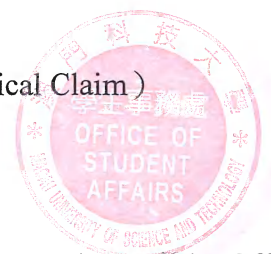


(List of Group Insurance Medical Claim\*)



Reference : MUST/20/028/SA/N

(Notice : Arrangement for application of Student's Group Medical Claim)



Student Affairs Office