



澳門科技大學

MACAU UNIVERSITY OF SCIENCE AND TECHNOLOGY

持續教育學院

SCHOOL OF CONTINUING STUDIES

Short Term Courses Application Form

1. Course Title (English):				
2. Course Title (Chinese):				
3. Target:				
4. Class Size:				
5. Entry Requirements:				
6. Total Lecturing Hours:				
7. Date of Commencement :	From	YY	MM	DD to
		YY	MM	DD
	<input type="checkbox"/> Mon	<input type="checkbox"/> Tues	<input type="checkbox"/> Wed	<input type="checkbox"/> Thurs <input type="checkbox"/> Fri <input type="checkbox"/> Sat <input type="checkbox"/> Sun
8. Time:	morning / afternoon / night			
9. Name of Instructor:				
10. Medium of Instruction:				
11. Course Introduction:				
12. Learning Objectives:				

13. Course Content:

14. Course Examination:

Does the course include examination

☐ Yes ☐ No

If “Yes”, please indicate format of examination: _____

15. Teaching Materials:

☐ Request printed lecture notes for the course

☐ Purchase textbooks for students (Material fees will be charged)

Please list down textbooks below:

Others:

16. Course Equipment:

☐ Projector ☐ Computer

☐ Others (Please specify)

FOR OFFICE USE ONLY

Tuition Fee : MOP_____ per / person Material Fees : MOP _____per / person

Class Size: _____Students (Minimum class size : _____Students)

Tutoring Rate: MOP_____per / hr.

Venue: _____

Venue Fee : _____

Remarks : _____

Approved by: _____ Date : _____