



HANDBOOK FOR EXCHANGE PROGRAM APPLICATION

2023 YEAR

Office of International and Cross-strait Affairs

Overview

Kinmen (also named Jinmen, Quemoy) is located about two kilometers off the coast of Xiamen, China. Its history goes back to the 1949 Chinese Civil War, so it is also referred to as the “battlefield island”, which does not only mean it has an unique battlefield scenery, but it also inherits numerous historical buildings. We can find traditional southern Fujianese or Western style among these buildings, which recall the atmosphere of the ancient times.

NQU & its Exchange Program

National Quemoy University is promoted and renamed from an institute of technology in 2010. To become a delicate and excellent university with strong connections with local communities and overseas Chinese, NQU focuses and commits enormous efforts to both localization and internationalization.

The Office of International & Cross-strait Affairs (OICA), NQU, is responsible for developing the University's world strategy and plays an important role in NQU's pursuit of excellence through an integration of international and cross-strait partnerships and the creation of global opportunities.

The OICA focuses on maximizing the interests of students, faculty and staff from

NQU and from our world partners. We strongly support the “New Southbound Policy” and look forward to establishing formal academic partnerships with more universities in Southeast Asia and around the globe.

Responsibilities of OICA include welcoming foreign guests, ratifying international agreements, implementing and promoting faculty and student exchange programs, recruiting international students, processing scholarships, organizing international conferences and exhibitions, etc.

National Quemoy University has a growing number of international exchange partners around the globe. All students from around the world are welcome to come and stay in Kinmen, embark as exchange students on our academic programs, and benefit from NQU's internationally regarded quality, unique educational environment and friendly community.

If you are interested in studying at National Quemoy University as an exchange student, you must get nomination from your current university (which must be one of our partner universities) before applying for our exchange student program. Please contact the international office at your school for more information about the application procedures.

Facilities

National Quemoy University is located near the most lively Jincheng Township in Kinmen. All school buildings in traditional southern Fujianese or western style are quite distinctive. Our student dormitories are equipped with facilities such as: internet, air-conditioner, four-person suite with bathroom etc. The student café, restaurant and convenience store are nearby.

On campus, NQU also has a multi-purpose activity center, indoor swimming pool, three tennis courts, four

basketball & volleyball courts, an air pistol shooting range, a fitness area & classroom, an aerobics classroom, a squash court, and a croquet court etc. We hope students can enjoy a comfortable and healthy life on campus during their stay in Kinmen.



Eligibility

Students who would like to apply for the Exchange Program need to hold a non-Taiwanese passport. Students with only Taiwanese nationality are not eligible for the NQU Exchange Student Program.

Students should have **B1 level for English** or Chinese Language Proficiency according to the CEFR (Common European Framework of Reference) as courses at NQU are mainly taught in Chinese or English.



Term Structure

2023 SPRING	FROM	TO
Orientation Week	February 13, 2023	February 17, 2023
Classes start	February 13, 2023	June 16, 2023

2023 FALL	FROM	TO
Orientation Week	September 11, 2023	September 15, 2023
Classes start	September 11, 2022	January 15, 2023

Application Period

Event	Date		Note
Nomination	2023 Spring	by November 15, 2022	Please reply our invitation and enclose summary of student information in EXCEL format.
	2023 Fall	by April 30, 2023	
Application	2023 Spring	by December 15, 2022	Please help to scan all the required application documents and email us directly.
	2023 Fall	by May 31, 2023	

Exchange Quota

We plan to accept **TWO~FIVE exchange students** from each of our partner university. If there are more than FIVE applicants, please contact us prior to nomination.



Application Instruction

Applicants should seek for nomination from your home university in the first place. After the nomination, applicants should have the following documents or files ready, and email those JPEG or PDF files to us through the home university.

Appendix	Application Documents	Note
1.	Application Form Download : https://is.gd/aQ5rFc	<ul style="list-style-type: none">■ Make sure to sign and do the checklist below■ Scan into PDF file.
2.	Personal Statement Download : https://is.gd/aQ5rFc	<ul style="list-style-type: none">■ Must be at least in full two pages or more.■ Should include autobiography, motivation and study plan.■ In English or Chinese■ Scan into PDF file.
3.	Official Transcript with GPA Grading	<ul style="list-style-type: none">■ All courses taken during your current study level should be included.■ In English or Chinese■ Scan into PDF file.
4.	Recommendation Letter (at least two or more)	<ul style="list-style-type: none">■ Should be written & signed by the Dean of your college (which your department is belong to), or by any professor from the home university.■ Scan into PDF file.
5.	Certificate of Attendance	<ul style="list-style-type: none">■ Issued within 3 months from the date of application by the home university.■ Scan into JPEG file

Appendix	Application Documents	Note
6.	Color Photocopy of your Passport	<ul style="list-style-type: none"> ■ Both Information Page and Visa Page ■ In JPEG file
7.	Color Photocopy of your ID Card	<ul style="list-style-type: none"> ■ In JPEG file ■ Both sides needed
8.	Passport-sized Photograph	<ul style="list-style-type: none"> ■ The photo will be used on your student ID card ■ In JPEG file. ■ At least 100k or over.
9.	Record of Medical Exam Download : https://is.gd/aQ5rFc	<ul style="list-style-type: none"> ■ The health exam should be done by the end of July. ■ Bring the original file to the OICA on the registration day.
10.	Miscellaneous Certificate or Document	<ul style="list-style-type: none"> ■ Any certificate, that can prove applicant's excellence.

Accommodation

At NQU, we provide guaranteed accommodation as part of your application. Upon our acceptance of your application, NQU will arrange accommodation for all exchange students. You can expect to live in quality accommodation and enjoy the convenience and affordability of our residential services.



The facilities and fees at the dormitory are listed below:

	Fee	Deposit	Cleaning Service for Public area	Room Facilities	Public Facilities
Boys Dorm	8,300 /semester	NTD\$1,000 (refundable)	NTD\$600 /per semester	Bed, desk, wardrobe, shoe cabinet, lamp, electric fan, internet, air conditioner and bathroom equipment	<input checked="" type="checkbox"/> Laundry Room with washing taps, Coin-operated Washer & Dryer, free Extractor, etc.
Girls Dorm	9,300 /semester			Boy's Dorm : Bed size 190-200 cm X 90 cm Girl's Dorm : Bed size 207cm X 93 cm	<input checked="" type="checkbox"/> Entertainment with TV, and facilities for Table Tennis & Billiard. <input checked="" type="checkbox"/> Shared Appliances fridge, microwave, water dispenser, steamer, and toaster.





Dorm Room



Reading Area



*Communal kitchen
&
Entertainment
Area*

TRANSPORTATIONS

The university locates in Kinmen County, Taiwan. The exchange students could travel to Kinmen through the following paths.

Country of Residence→Taiwan International Airports→Kinmen Airport

You could travel from your country to any international airport (such as Taiwan Taoyuan International Airport, Taichung Airport, Kaohsiung International Airport) in Taiwan, and transfer from domestic airport to Kinmen airport.



Life information

1、Voltage : 110V



2、Withdrawal : If you see the following logo on your debit card, it means you can withdraw money at any ATM in Taiwan. Don't forget to apply for the overseas withdrawal function from your local bank.



Courses at NQU

According to NQU related regulations, exchange students must take at least TWO courses or FOUR credits per semester. Most of the courses at NQU are taught in Chinese. For foreign students' sake, some of our courses will be taught in both Chinese and English and the textbooks in these courses will be in English. Here below is a list of courses taught in English at NQU:

	Department	Teacher	Course Name	Course Name in English	Note
1.	Business Administration	顏郁芳	人力資源管理專題	Human Resource Management Seminar	Master Elective Subject
2.	Business Administration	王興國	財務管理與研究	Financial management and research	Master Elective Subject
3.	Business Administration	王興國	企業經營診斷	Business management diagnosis	Master Elective Subject
4.	Business Administration	顏郁芳	企業經營策略研究	Research on Business Strategy	Master Elective Subject
5.	Business Administration	林正士/ 蔡亮	管理研究專題(二)	Seminar of management topics II	Master Elective Subject
6.	Business Administration	王興國	國際企業研討	International Business Seminar	Master Elective Subject
7.	Business Administration	顏郁芳	組織行為專題	Organization Behavior Seminar	Master Elective Subject
8.	Business Administration	王興國	國際企業研討	International Business Seminar	Master Elective Subject
9.	Business Administration	顏郁芳	組織行為專題	Organization Behavior Seminar	Master Elective Subject

10.	Business Administration	王興國	策略性人力資源管理專題	Strategic Management Human Resource Seminar	Master Elective Subject
11.	Business Administration	蔡亮	企業倫理研討	Business Ethics Seminar	Master Elective Subject
12.	Tourism and Management	蔡宗憲	旅館營收管理	Hotel Revenue Management	Bachelor Elective Subject
13.	Science & Engineering	李錫捷	計算機概論	Foundations of Computer Science	Bachelor Elective Subject
14.	Long Term Care	蘇永裕	全人健康照護	Holistic Health Care	Bachelor Elective Subject
15.	Ocean & Border Management	卓正中	經濟學(一)	Economics I	Bachelor Elective Subject
16.	Tourism and Management	蔡宗憲	葡萄酒知識導論	Introduction of Wine	Bachelor Required Subject
17.	Business Administration	顏郁芳	管理學概論	Introduction to Management	Bachelor Elective Subject
18.	Health & Nursing	楊志誠	心理學	Psychology	Bachelor Elective Subject



Applicable Department

College	Department	Undergraduate —Bachelor	Graduate —Master
Science & Engineering	Electrical Engineering	●	●
	Civil Engineering & Engineering Management	●	●
	Food Science	●	●
	Computer Science & Information Engineering	●	●
Humanities & Social Sciences	Culture & History of South Min		●
	Architecture	●	●
	Urban Planning & Landscape	●	
	Applied English	●	
	Chinese Studies	●	
	International & Mainland China Affairs	●	●
	Ocean & Border Management	●	●
Management	Sports & Leisure	●	●
	Business Administration	●	●
	Tourism Management	●	●
	Industrial Engineering & Management	●	
Health & Nursing	Nursing	●	
	Long Term Care	●	●
	Social Work	●	

Notes

1. All exchange students are required to purchase insurance covering the entire exchange duration at NQU in Taiwan. The Insurance should include the following items:
 - i. Accident Insurance worth a minimum of NTD 1,000,000.
 - ii. Medical insurance worth a minimum of NTD 1,000,000.

2. To meet the government regulations, all new coming foreign exchange students must complete all required items listed in the “Health Certificate for Short-Term Students” from Taiwan Centers for Disease Control. Or students may submit a copy of vaccination certificates and the chest X-ray report instead of completing those items in the form.



Contacts

Reference and Contact Information	
Office of International and Cross-strait Affairs Tel : +886-82-313734 、 +886-82-312723 Fax : +886-82-313733	Email: rdincn@email.nqu.edu.tw Web: https://is.gd/Cv6koJ
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Bureau of Consular Affairs, Ministry of Foreign Affairs Tel : +886-2-23432888	Web: http://www.boca.gov.tw

